

OKANOGAN COUNTY ROAD NAME APPLICATION

How to Name your Road:

1. Pick a Road Name that has no more than fifteen (15) characters which include spaces.
2. Call the Addressing Technician/Planner I to verify your choice of road names at (509) 422.7160.
3. Obtain 60% of landowners' signatures for new road names or 100% for Road re-naming.
4. Submit complete road application with corresponding fee.
5. Submit an Address Request Form if you have an existing address that will change.
6. Sign will be manufactured and installed if road accesses off a County road. You will receive a call to pick your sign up from the Planning Department if the road accesses off of another private road.

PROPOSED ROAD NAME: (15 Characters Maximum)	
SECOND CHOICE:	
PLATTED ROAD NAME: (If applicable)	
NEAREST COUNTY OR STATE ROAD:	
NEAREST MILE POST:	
COMMUNITY:	

Pursuant to Okanogan County Addressing Ordinance #2002-02 the following shall apply when obtaining signatures.

Names for newly created private roads will require the approval of 60% of the property owners in which the road travels through or is abutting against their property. In the event a name cannot be agreed upon by the property owners within 60 days of signature request the Planning Department shall then assign a road name.

A request for re-naming a private road will require the approval of 100% of the property owners in which the private road travels through or is abutting against the property. In the event 100% approval is not obtained the private road will not be re-named.

All structures obtaining access off of the newly named private road will be issued a physical address according to milepost location. Any existing addresses will be updated.

For a complete copy of Okanogan County Addressing Ordinance #2002-02 you may visit our website at www.okanogancounty.org/planning.

Parcel Number	Name	Signature

Approval Date: _____ By Whom: _____

STATEMENT OF NOTIFICATION

FOR PRIVATE ROAD NAME

Okanogan County Physical Addressing Code Section 3.05

As a Landowner/Applicant for establishing a private road name, I/we understand that, pursuant to the Okanogan County Physical Addressing Code, Section 3.05, New Road Names, proposed names for newly created roads will require the approval of sixty (60%) percent of the property owners in which the road travels through or is abutting against their property. I also understand that I/we must provide written notice to such property owners to obtain the required number of approvals. By signing below I acknowledge that :

1. The Department, as defined by the Okanogan County Physical Addressing Code, Section 2.01 (J), has provided me/us with a list of landowners who have an interest in the naming of the subject road, and ;
2. The Department, as defined by the Okanogan County Physical Addressing Code, Section 2.01 (J) has provided me/us with all necessary forms to name such road, and;
3. I/we have provided written notice to **ALL** landowners who have an interest in the naming of the subject road, and;
4. I/we have provided interested landowners an acceptable amount of time to respond to my/our written notification to name such road.

As Landowner/Applicant I understand that any errors or omissions in the information provided by me may be cause for delays in the road naming process. By signing below, I acknowledge that I have read and understand the above. I acknowledge the effects of incorrect or incomplete information. I also acknowledge that I/we have made every attempt to obtain the required sixty (60%) percent approval of landowners and that the road name I/we have selected may or may not be allowed under the Okanogan County Physical Addressing Code.

I understand that there may be a need for the Planning Department employees the GPS (Map) my private road. I will inform the Planning Department of any locked gate or other obstruction that will deny them access to my road.

_____	_____	_____
LANDOWNER/APPLICANT	PHONE NUMBER	DATE
_____	_____	
ADDRESS	E-MAIL ADDRESS	

_____ **Private Access road that intersects with a County Road: (An application fee of \$75.00 which includes the sign and installation.)**

_____ **Private Access road that intersects with another Private Access Road: (An application fee of \$35.00. The Property Owner is responsible for picking up the sign at the Planning Department and is responsible for the installation of the sign.)**

Please return completed form to:
Okanogan County Planning Department
123 5th Ave. N, Suite #130
Okanogan, WA 98840

Date Received: _____

Received By: _____

Paid: _____

Receipt Number: _____