



Upper Columbia Salmon Recovery Board

BOARD MEETING

Douglas County PUD Auditorium
1151 Valley Mall Parkway
East Wenatchee, WA
Thursday, January 26, 2006
10:00 AM – 3:00 PM

Board Members Present:

Mary Hunt, Douglas County
Ron Walter, Chelan County
Bill Towey, Colville Confederated Tribes
Paul Ward, Yakama Nation

Others present: Chuck Jones, for Douglas County; Bob Bugert, Biophilia & RTT; Kate Terrell, USFW; Lynn Hatcher, NMFS; Dennis Beich, WDFW; and Sandy Cox, Okanogan County;

Bill called the meeting to order at 10:12 AM

Action Items

- **Bob Bugert** to work with IAC (**Neil Aaland**) and put together the budget
- **Chuck Jones** to send out the Informational Brochure Draft to the Staff for their review
- **Bill** will check in with **Chuck Peven** on the status of the brochure
- **Bill** will report to everyone on the status of the brochure once he has talked to **Chuck Peven**
- **Sandy** to set up the Executive Director interviews
- **Sandy** to scan and send out all applicant information to the Board prior to their conference call on Friday, January 27, 2006
- **Chuck Jones** to create a memo to the board and outline step by step what needs to be done with contracts etc.
- The Board to send an email or a letter to the SRFB to let them know that the UCSRB is interested in the process of revising the technical criteria to review the plan so that it matches the Recovery Plan. There will need to be at least one County and one Tribal member
- **Ron** and **Bill** to attend the COR meeting
- **Bill** to contact **Dennis** after the Board's Executive session following this Board meeting regarding the implementation schedule and plan

MEETING AGENDA

1. Welcome/Introductions (Bill Towey, Chair) **10:00 - 10:15**
 - **Bill** thanked **Mary** for her efforts as the Chair of the Board in 2005 and presented her a plaque.
 - **Bill** reviewed the agenda

2. Meeting Minutes Approval – August 25, 2005 and December 22, 2005 **10:15 - 10:20**

Ron moved to approve both the August 2005 and the December 2005 meeting minutes.

Paul seconded the motion and the motion was passed.

3. Update on Contract Extensions **10:20 - 10:45**

- Economic Package Development
- Individual Board Member Contract Extensions
 - The Colvilles and Douglas County have submitted extension requests, but any entity that has specific work that needs to be completed that now requires an extension should get it to the RCD ASAP. (Chelan for the WSU work and Okanogan for printing)
 - Contracts need to go to the RCD ASAP since **Wendell Black** will be leaving on vacation soon
 - **Chuck Jones** reported that the RC&D Board approved the extensions via a conference call the last time and should be able to do the same thing with these.

4. Update on 2006 Contract **10:45 - 11:30**

- Inter-local agreement
 - **Bob Bugert** has contacted the Yakima Board and the Snake River for their models of contracting etc
 - **Mary** reported that she has talked to her Auditor and Prosecutor to review the working relationship in this capacity
 - **Paul** mentioned the issue of indemnifying the Board members
 - **Bob Bugert** mentioned that **Neil Aaland** and **Steve Martin** have said that going through the County is a process that they prefer
- Executive director position relative to agreement
 - **Mary** also suggested that the UCSRB sit down and figure out just how they are going to proceed with the Executive Director position, will they work from home, does the County need to provide a work space for this person etc. ...
- Advertisement of RFQ for Executive Director/Selection Process
- Administrative Support
 - **Sandy** reported that Administrative Support should continue to look and happen as it has in the recent past. Okanogan County is in full support of **Sandy** continuing to support the UCSRB Board as a ½ time position. **Sandy** also mentioned that she is flexible for change if, once the Executive Director is hired, the Board and Director want to modify the administrative support position.
 - **Chuck Jones** suggested that a separate contract be established for covering **Sandy** at ½ time so that it is separate from the contract with Okanogan County.
 - **Chuck Jones** mentioned that he will add this to his process Memo that **Mary** requested earlier
- RC&D Grant Administration Discussion
 - **Mary** reported that she had talked to the RC&D at their last Board meeting and discussed the UCSRB going out on their own and not going through the RC&D for the new grant.

- Current UCSRB Budget
 - **Dennis** asked about the original budget amount of \$38K that was allocated to WDFW – what happened to it since it does not show up anywhere on the current budget
 - **Mary** reported that the IAC took it out to bring down the overall amount awarded
 - **Dennis** reported that the money would have been used to pay for **Casey Baldwin's** time and involvement and since that money is not available he has been placed on a different project
 - **Bill** mentioned that the Board did make budget decisions based on having adequate coverage for the Executive Director
 - **Ron** suggested that **Dennis** let the Board know what specific funds he might need and the UCSRB Members could go to the Legislation and request it.
 - **Bill** committed to **Dennis** that as the Board reviews the budget they will keep the \$35-\$38K in mind for WDFW
 - **Bob Bugert** volunteered to work with IAC (**Neil Aaland**) on putting together the budget
 - The board thought that **Bob's** involvement in the budget would be very beneficial
5. Update on Informational Brochure **11:30 - 11:45**
- **Chuck Jones** suggested that the brochure be sent out to the Staff for their review since they have not seen it.
 - **Chuck Jones** also suggested that the brochure be printed during the next contract period
 - **Mary** suggested that **Chuck Peven** should be close enough to done with the brochure that he should be able to prepare an invoice.
 - **Bill** will check in with **Chuck Peven** on the status of the brochure
 - Once **Bill** has checked in with **Chuck Peven** he will get the word out.
 - **Chuck Jones** will work on the final brochure product
6. Timelines Discussion
- Next Tuesday
 - **Bill** suggested that interviews be set up for the second week in February
 - **Paul** suggested that **Sandy** set up the interviews
 - **Bill** suggested that upon the closing date that the Board set up a conference call to discuss applicants
 - **Sandy** to scan and send out all applicant information to the Board prior to their conference call on Friday
 - Set aside time on the morning of Friday, February 3, 2006 at 10:30 AM
 - **Bill** suggested that the conference call be used to decide whether to hold interviews or not
 - **Chuck Jones** reminded the Board that they cannot hire anyone until the IAC contract is in place.

7. Decisions that need to be made are:
 - The setting aside of money for Douglas County to administer the contract
 - Setting aside housing costs of the executive director being brought on board
 - **Mary** requested that **Chuck Jones** create a Memo to the board and outline step by step what needs to be done with contracts etc.

8. Approval of 2006 UCSRB Meeting Schedule **11:45 - 11:50**
 - **Paul** suggested that the Board educate themselves on the technical side of salmon recovery
 - **Chuck Jones** mentioned that the Board take advantage of the project tours that are offered by the conservation districts
 - **Mary** and **Bill** both mentioned that they have 15-passenger vans available to them
 - **Kate** suggested that the Board meet with the watershed groups too

9. Public Comment **11:50 - 12:00**
 - **None**

10. Discussion of the RTT's work on the technical review of SRFB projects and the Task Force the SRFB is setting up to revise the criteria – Direction is needed from the UCSRB on how the RTT should proceed with this (**Bob Bugert**)
 - COR is meeting next Tuesday 31st 10:30 – 2PM SeaTac area
 - **Jim Kramer** has a blanket email distribution list that he will be sending out (**Dick** and **Denny** are the only ones from the UCSRB on it)
 - **Bob Bugert** is going back to work part time for the GSRO as of February 1st – job sharing with **Steve Martin** and will attend the COR meetings on behalf of the GSRO.
 - The SRFB is going to re-evaluate their criteria for funding – setting up task force to accomplish this. **Bob Bugert** suggested that the UCSRB be involved in this.
 - Issues at hand are: regions that have recovery plans be given more points or not, and do they use the local planning groups
 - Two of the SRFB members (**Jim Peters** and **Brenda's** terms ended) – Governor has appointed two new members, both from the Puget Sound – so there is no representation from Eastern Washington
 - The RTT recognizes that they need to change the technical criteria to review plan to match the Recovery Plan.
 - **Kate** mentioned that the RTT has some suggestions as to what the Citizen's groups need to consider and include in the review process
 - **Bob Bugert** suggested that the UCSRB be pro-active on this issue and not wait
 - **Ron** mentioned that even though we want to separate policy and technical issues its a fine line and you can never totally separate them
 - **Bob Bugert** and **Kate** suggested that the RTT and the Citizen's committee's combine efforts and sit at the same table, hearing the same conversations and details. Each group would retain their own evaluation reports.
 - **Bill** mentioned that we need to get more involved in our Lead Entities and our implementation goals be worked through this process

- **Ron** suggested that the Board send an email or a letter to let them know that this Board is interested in the process, we need at least one County and one Tribal member
- **Ron** and **Bill** volunteered to attend the COR meeting

11. Status of the NOAA supplements (Lynn Hatcher)

- Were hoping to have the supplements to the Board by February but it is a bit behind schedule – it is going through the legal side of NOAA for review right now
- Should be in about 2 weeks

12. Discussion of the Remand (Lynn Hatcher)

- **Lynn** offered **Rob Walton** to supply updates by phone to the Board on the Remand
 - It was suggested that if written updates become available that they would be great to provide the board
 - **Bill** suggested that this be one of the first things on the Board's agenda
 - There are major implications on funding potential
 - Harvest and Hatchery are part of the discussion
 - **Lynn** reported that the Remand is using the UCSRB plan to develop actions and limiting factors
 - **Dennis** is working on the Habitat portion of the Remand and they will need to pull specifics out of the plan for the Remand.
 - **Kate** mentioned that the Implementation Schedule does need refinement but its a good place to start.
 - **Ron** suggested that Chelan could take a look at the schedule and add some new detail
 - **Bill** said that he will contact **Dennis** after the Board's Executive session this afternoon since the implementation schedule and plan will be discussed.
 - **Lynn** mentioned that it is information on Projects with specific costs that are needed for the Remand meetings
- **Kate** provided an update on Bull Trout USFWS – they are still in the process of completing their 5 year status review –
 - **Bob Bugert** and **Lynn** have been working on setting up a meeting between the three regions and the TRT to discuss gap analysis, stock status, and modeling. **Cooney** and **Michelle** will be attending this meeting. March 1, 2006 tentatively has been set at the Cattlemans' in Ellensburg. **Lynn** said that this meeting would be geared mostly to a technical audience.
 - **Lynn** reported that there will probably be a workshop held up here in the next month and a half. **Cooney** and **Michelle** will attend this workshop as well.

13. Adjourn **12:20 PM**

14. Board Executive Session **1:00 - 3:00**